

## **Environment and Housing Programme Board**

16 November 2011

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There will be a meeting of the Environment and Housing Programme Board at:

11.00 am on **Wednesday 16 November 2011** in the Westminster Suite, Local Government House, Smith Square, London, SW1P 3HZ. A sandwich lunch will be served after the meeting.

Please refer to your Political Group office (see contact details below) for group meeting timings.

### **Attendance Sheet**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

### **Apologies**

**Please notify your political group office (see contact telephone numbers below) if you are unable to attend this meeting**, so that a substitute can be arranged and catering numbers adjusted, if necessary.

**Labour:** Aicha Less: 020 7664 3263 email: [aicha.less@local.gov.uk](mailto:aicha.less@local.gov.uk)  
**Conservative:** Angela Page: 020 7664 3264 email: [angela.page@local.gov.uk](mailto:angela.page@local.gov.uk)  
**Liberal Democrat:** Evelyn Mark: 020 7664 3235 email: [libdem@local.gov.uk](mailto:libdem@local.gov.uk)  
**Independent:** Group Office: 020 7664 3224 email: [independent.group@local.gov.uk](mailto:independent.group@local.gov.uk)

### **Location**

A map showing the location of Local Government House is printed on the back cover.

### **LGA Contact:**

Sarah Monaghan: Tel: 020 7664 3214, e-mail: [sarah.monaghan@local.gov.uk](mailto:sarah.monaghan@local.gov.uk)

**Carers' Allowance:** As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £6.08 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.

**Hotels:** The LGA has negotiated preferential rates with two hotels close to Mary Sumner House – the Novotel (020 7793 1010), which is just across Lambeth Bridge and the Riverbank Park Plaza (020 7958 8000), which is along the Albert Embankment. When making a booking, please quote the LGA and ask for the government rate.

[http://www.parkplaza.com/hotels/gbriver?s\\_cid=se.bmm2175](http://www.parkplaza.com/hotels/gbriver?s_cid=se.bmm2175)

<http://www.novotel.com/gb/hotel-1785-novotel-london-waterloo/index/shtml>